

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L. Robert Kimball & Associates, Inc.
 Region/Locality: Southeast Region
 Period: 29 June 02 - 26 July 02

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
Active Tasks					
Project Reporting / Status Review	Region	10%	12	12	Database development
LEC / WSP Contact & Coordination	Region	6%	6	6	Initial coordination contacts & requests
PSAP Strategic Planning / Stakeholder Coordination	Region	4%	6	6	Regional Meeting / Planning
True-up Assistance	Region	2%	1	1	Develop model; advise PSAPs
			25	25	
Completed Tasks					
			0	0	

Issues of Importance		
Issue	Actions Proposed to Resolve Issue	Comments
Surry County requested immediate CPE RFP assistance and had PSAP / CPE assessment prior		20.5 hours dedicated to Task 1 between 7/1 & 7/17/02 not billed to contract.

to issuance of region contract on 7/22/02.		